

Tuesday 13<sup>th</sup> October 2020

Dear parents/carers

Thank you all for your ongoing support with the new systems and expectations that the school has had in place to keep the children and staff safe during this unprecedented time.

We have reviewed our timetables and have considered how they have worked for us for the first half term. Mostly the review has been positive, however the biggest strain that staff have had is the limited time together due to the staggered timetable. Therefore we are changing the timetables with effect from after half term. We have made this decision after consultation with teachers and governors and are giving you advance warning in case this impacts your working hours. We hope to keep this timetable now until we can return to normal practice.

This means that;

- We will now only have two drop off and collection times.
- We will be keeping class bubbles, but having year groups on the same timetable.
- There will be NO early sibling drop off / late sibling pick up – doors will only be opened at the timetabled time.

Start / End Timings		8.50-3.30	9.05-3.45
Year Group		Y1	EYFS
		Y2	Y3
		Y4	Y5
		Y6	

**Changes to entry / exit; (see attached map)**

- Y1 – Ashton Class to enter / exit through Y1 covered area - **C**
- Y6 – Barnwell Class to enter / exit through front side office door - **D**
- Y6 – Westminster Class to enter / exit through Y5 corridor door – **B**
- Y6 – Blenheim Class to enter / exit through Y5 corridor door – **A**

Please only attend site 5 minutes before the door opening at the start or end of the day to enable social distancing, then leave the site promptly. Please be prompt collecting children at the end of the day as staff often have meetings or marking that they need to attend to.

Kind regards



Anne Ansell  
Head Teacher