

## Local Committee - Parent Representative



*In the Nene Education Trust, all our schools are unique, something we are proud of. All our schools value the importance of working closely within the communities that they serve.*

*As parents you have a vested interest in the experience your children receive at the school. To that extent, we invite any parents that are interested in adding value to the school to consider the opportunity of joining our local committee.*

*Chris Hill - CEO*

### Commitment

- At least three Local Committee meetings per year
- Board Committee meetings (if appropriate as a member of that committee)
- Focused visits to the school
- Remote involvement via email/telephone
- Regular review of reports and documentation

### Who is the Role Suitable For

Committee members must be above all enthusiastic champions of the school, the pupils, staff and parents. There is no pre-requirement to an understanding of education, teaching or committee work. This will be developed through experience and development in the role. Committee members are drawn from parents, staff and members of the wider community.

Detailed roles and responsibilities are listed under responsibilities.

### About You

As an ideal candidate you will be able to:

- a) Work as a team
- b) Attend meetings and be prepared to ask questions, contribute to discussions and commit to agreed actions
- c) Be focused on problem solving and be ready to learn from past experiences
- d) Be respectful of the views of others and be open to new ideas and thoughts
- e) Treat all confidential information confidentially
- f) Act with integrity, avoiding any personal conflicts of interests
- g) Develop a deep understanding of the vision and ethos of the school and of the roles played by all individuals in the fulfilment of this
- h) Act as an ambassador for the Trust and its schools and support them in public
- i) Commit to self-evaluation, training and development





# Local Committee

The role of those serving on Local Committee is an important one, and they are a key support to the school's leadership team, ensuring there is local community engagement with the school and that the academy serves its local community.

Over the course of their term of office, members of Local Committees will get to know their school well. In addition to attending formal meetings, they are likely to visit the school (and Visits Policy to support with this), attend school events and may also be involved in recruitment. They can be asked to participate in panels, for example if this is required to hear complaints, or for exclusions. Training will be provided for members of Local Committees who may be involved in panels.



## Responsibilities

1. To champion the trust vision and values in the school and to ensure the spiritual wellbeing of the pupils
2. To determine the educational and spiritual character, mission or ethos of a particular school (to the extent that it is not inconsistent with that of the Nene Education Trust) in collaboration with the Principal
3. To appoint Committee members with specific responsibilities for special educational needs, pupil premium, mental health and wellbeing, and as appropriate Christian Ethos and Careers Information.
4. To review and amend school specific policies (in line with the Trust prescribed delegated responsibilities for this)
5. To implement an auditable means whereby the school can receive and react to pupil, parent and community feedback
6. To provide a perspective and viewpoint of the stakeholder group they represent to the principal and senior leadership team of the school;
7. To be familiar with and note progress against the school improvement plan
8. To monitor the effectiveness of the school SEND provision
9. To monitor the deployment and impact of Pupil Premium, Year 7 Literacy and Numeracy Catch-up Premium (secondary) and Sports Premium (primary)
10. To monitor the implementation of the school's behaviour policy
11. To ensure the safeguarding, wellbeing and health and safety of pupils and staff.
12. To establish and maintain relationship with the local community, including parents.

Please refer to the full scheme of delegation for full details.



## We Provide

The Nene Education Trust will provide full support in training and development when entering the role. We offer:

- Frequent training and development courses.
- Documents and templates to assist you in completing mandatory forms.
- A support network for inductions and continued support.
- Online courses for support in your elected field/committee role. These can be completed in your own time and also provide personal development.
- Greater understanding of the inner working of both the school and the trust.



# Local Committee and Link Roles

## Ambassador role

The Local Committee members act as ambassadors for the school, furthering the aim of the school being a civic structure and a hub of the local community. As an ambassador your main responsibilities are to represent and support the community aspiration where your school is located

- To be demanding of the Trust so that the school receives the support it needs to be the best it can be
- To understand the challenges of the community and to explore how best education can tackle these
- To have a strong representative voice of the local community on the local committee team
- To ensure that community dis-advantage never becomes an excuse

## Link Roles

To help ensure that the Local Committees have sufficient insight to effectively fulfil their roles, the Trust has established link roles. These roles enable a deeper understanding of and insight into key areas for the Trust.

These are:

- Pupil Premium
- SEND
- Attendance and Behaviour
- Mental Health and Wellbeing

Other link roles can be agreed by the Trust or School Committee at any time.

